

TO AVOID UNNECESSARY DELAY, PLEASE COMPLETE IN BLOCK CAPITALS

DETAILS OF THE PROPERTY TO BE RENTED

Landlords Name:			
Property Address:			
		Postcode:	
Total Monthly Rent:	£	Tenancy Term:	Tenancy Start Date:

TO BE COMPLETED BY APPLICANT – Please complete your details

EMPLOYED **UNEMPLOYED**

Title:	First Name:	Middle Name:	Surname:
Date of Birth:	Applicant's share of rent: £		
Tel:	Email:		
Mobile:	Fax:		

Current Address:	Postcode:
Address Line 1:	
Address Line 2:	
Address Line 3:	
Time at this address:	yrs months

What is your current address status?

Home Owner Rented Accommodation Living with Parents/Friends/Relations
 Other - Please State:

If you have lived at your current address for less than 3 years, please complete the sections below.

Previous Address 1:	Postcode:
Address Line 1:	
Address Line 2:	
Address Line 3:	
Time at this address:	yrs months

Previous Address 2:	Postcode:	
Address Line 1:		
Address Line 2:		
Address Line 3:		
Time at this address:	yrs months	Please continue on a separate sheet if required

Current landlords/agents details:	Name:
Tel:	Mobile:
Fax:	Email:
Tenancy Start Date:	Current Rent: £

Address:	Postcode:
Address Line 1:	
Address Line 2:	
Address Line 3:	

Have you any current, historic or pending adverse credit?			
<input type="checkbox"/> No <input type="checkbox"/> Yes - (please comment below)			
How many CCJs/Court Decrees?		Monetary Value total: £	
Other, please describe the type and value:			
Employment, Contract or Temporary please tell us your current employer:			
Please tell us your status: <input type="checkbox"/> Employer <input type="checkbox"/> Self Employed <input type="checkbox"/> Retired			
<input type="checkbox"/> Contract Worker <input type="checkbox"/> Temporary Worker <input type="checkbox"/> Independant Means			
Name:			
Your Position:			
Gross Annual Salary:		Full Time/Part Time* Please delete as appropriate	
NI Number/Payroll or Pension Service Number:		Start Date:	
Address:	Postcode:		
Address 1:			
Address 2:			
Address 3:			
Contact Details:	Contact Name:		
Contact Position:		Email:	
Tel:		Fax:	
Is your position going to change in the near future? <input type="checkbox"/> No <input type="checkbox"/> Yes - if yes, please provide details of your future employer			
Previous employer:			
Name:			
Your Position:			
Gross Annual Salary:			
Payroll/Service Number:			
Address:			
Address 1:			
Address 2:			
Address 3:			
Contact Details:			
Contact Position:			
Tel:			
Future employer:			
Name:			
Your Position:			
Gross Annual Salary:		Start Date:	
Payroll/Service Number:		End Date:	
Address:	Postcode:		
Address 1:			
Address 2:			
Address 3:			

Contact Details:		Contact Name:	
Contact Position:		Email:	
Tel:		Fax:	
Other Income Information			
(If you have any Working Tax Credit or Housing Benefit, Please send us your current statement)			
Self Employed – Please provide the last 3 years Accounts or Accountants Details			
Retired – Please provide the last Pension Statement or Pension Provider Details			
Accountant/Pension Provider Name:			
Address:	Postcode:	Contact Name:	
Address Line 1:			
Address Line 2:			
Address Line 3:			
Email:			
Tel:		Fax:	
Other Information:	Do you have any pets, if yes please specify?		
Nationality:	Are you a smoker?		
How many people will move into the property with you?			
Age of dependants:			
Next of Kin: Name:	Tel:		
Relationship to you:			

Declaration:

I hereby confirm that the information provided by me is to the best of my knowledge true. I consent to this information being verified by contacting the third parties detailed in this form. I understand that the results of the findings will be forwarded to the landlord and may be accessed again should I default on my rental payment or apply for a new tenancy in the future. I agree that Parkes & Co or their approved agent may search the files of a credit referencing agency and IDS limited, the insurance industry's data collection agency, which will keep a record of that search. I understand that I may request the name and address of the credit reference agency to whom I may then apply for a copy of the information provided.

I also understand that in the event of my defaulting on the rental payment, that any default may be recorded with the credit reference agency and IDS Ltd, who may supply the information to other credit companies or insurers in the quest for the responsible granting of tenancies, insurance and/or credit.

I understand that in the event of any default by me in respect of my covenants in my tenancy agreement with my landlord, the information contained herein may be disclosed to one or more tracing companies and/or debt collection agencies in order to recover any monies due or to trace my whereabouts.

The information provided in this form by me is information as described in Ground 17 of the Housing Act 1996 and I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy. I also understand that any default in the payment of rent may affect any future applications for tenancies, insurance or credit.

I understand that personal information within this form may be released to companies associated with Parkes & co for the purposes of providing related services such as insurance and utilities. I can opt out by writing to The Data Controller, Parkes & Co 28 Bondgate, Otley LS21 1AD.

I have read the above and agree to be bound by these terms:

Applicants Signature:

Date: